Southern Kentucky Performing Arts Center (SKyPAC)
Catered Events Policy for Rental Users

The Southern Kentucky Performing Arts Center (SKyPAC) encourages many types of events in the venue – receptions, dinners, weddings, wine-tasting parties, workshops, graduations, etc. At any event that involves food and beverage, a caterer from SKyPAC's Approved Caterer list must be utilized. SKyPAC's Approved Caterers have the following:

- Proof of proper business licenses, liquor permits, health department permits, insurance coverage, and any other permits that may be required from time to time by SKyPAC
- Demonstrated food and beverage sales experience
- Reputation for food quality which is satisfactory to SKyPAC
- Demonstrated ability to organize, mobilize, and accomplish the services required

All Users renting space must sign a Use Agreement prior to securing any subcontractor, including caterers. SKyPAC Operations & Events Department must be informed of all subcontractors, including caterers, as soon as practicable and all required licenses will be requested at that time. All subcontractors, including caterers, will be required to contact the above department as soon as possible, but no less than four (4) weeks prior to the event.

Warming Kitchen
SKyPAC has warming kitchen facilities only. NO cooking is allowed in the Center. Food is to be prepared off-site and electric warming racks/containers or sterno may be used to keep the food warm. The warming kitchen has ample power for a number of warming racks. Dishwashers are not available.

Tableware
SKyPAC does not provide any type of linens, dishes, flatware, or glassware for tables serving food or beverages. This is the caterer's responsibility.

Alcohol Service – Public or Private Events
SKyPAC holds a Convention Center liquor license. All alcohol for any event, public or private, will be provided by SKyPAC. SKyPAC will provide servers who have successfully completed the required alcoholic beverage server training program(s) and hold current server certification in accordance with City Ordinance 4-9.09, Bowling Green, KY. Proof of certification and appropriate personal identification of each server of alcohol shall be provided to, and kept by SKyPAC.

Should there be questions about catering your event at SKyPAC, or if the caterer you would like to use is not on SKyPAC's Approved Caterer list, and they would like to be, please contact Jackie Goldammer at 270/904-5017 or jgoldammer@theskypac.com